

Bitterroot Job Service Employers' Committee Meeting
September 16, 2008

Present: Tracy Klapwyk, Red's Office Supply	Jesse Lohse, Rocky Mountain Truss
Cindy Beck, Albertson's	Dan Severson, Valley Drug & Variety
Deb Morris, Marcus Daly Mem. Hospital	Linda Valentine, Human Resource Council
Vikki Bell, Ravalli County Bank	Rebecca Johnson, Apex Human Resources
Patti Furniss, Bitterroot JSEC	Andrea Simmerman, CPA

Minutes: A motion passed to approve the minutes as written.

Treasurer's Report: Rebecca provided the treasurer's report. The JSEC balance is \$1,815.77, Job Skills balance is \$38.58, and bank account balance is \$1,854.35. A motion passed to approve the report.

Election of officers: We wish Mark Seitz best wishes in his new endeavors in Helena. Becky Brough has agreed to continue as Chair. Jess Lohse was nominated and elected as Vice Chair to complete Mark's term. Thank you, Becky and Jess!

JSEC Calendar: Our yearly calendar was reviewed, meetings noted, with possible changes as to the date of the Community Job Fair in April and our JSEC meeting in May. Patti will have Heather call about the 1st Interstate Building to see if we can use this facility for the Job Fair at a reduced cost or for free. There was a discussion that when we have speakers that we possibly extend our monthly meeting time. One suggestion was someone to speak on economic indicators. Patti will contact Nan Russell, author, about a presentation at one of our JSEC meetings in 2009.

Incorporation: Andrea will be helping to do the application process regarding Bitterroot JSEC incorporation. She will follow Missoula's process for guidance and will read articles of incorporation and bylaws that Patti will provide. Simmerman & Associates will join the Bitterroot JSEC. A motion passed to release funds for the incorporation fee from the JSEC account.

Seminars: Patti, Pat and Kathleen are doing informal community surveys to broach the possibility of brown bag lunch seminars. Patti and Julie find "marketing" a hot topic for businesses. Dan Severson feels that seminars are cost effective with the major problem being "timing" when small businesses have only a few employees to carry on business. One suggestion was to video tape speakers to send training back to other employees. There was a reminder that Job Service has a great video library.

Committees sign up sheet: The list was passed around for volunteers to sign up. Thank you, one and all!

Job Service Report: "Sick Building Syndrome" - this situation remains unsolved on the leased side of the office and it has not been used in 4 weeks. The owner has had a hazmat person checking the smell from under River Rising (which used to be a car dealership). Mold tests are being performed. Some staff continue to experience illness. Patti is looking at other possibilities in town for an office move. The authority to hire another consultant was rescinded after the interview process of 35 applicants. Kathleen's position is now full time.

Next meeting: October 21st at the Human Resource Council Building on North 3rd Street. Lunch is provided!